

Health Care Aide (HCA) Diploma Program- Blended Delivery

ADMISSION CRITERIA & REQUIRED DOCUMENTATION

Admission Criteria for the program are as follows:

1. Complete and submit the HCA Program- Blended Delivery admission Application form.
2. Have Grade 12 Secondary School Diploma or equivalent, or a General Educational Development (GED) certificate **OR** be of Mature Student Status (Be 19 years of age or older and attain a passing score on the College English Literacy Test)
3. Successful completion of an English Literacy Test provided by the College.
4. Complete and up to date Immunization and Physical Fitness Form (to be completed by a licensed physician or nurse practitioner). Immunization for Hepatitis B is recommended: The student may not be able to complete the clinical or practicum placement unless immunization for Hepatitis B is documented.
5. All students must obtain and submit a Police Check (Clearance) of Criminal Record with Vulnerable Sector check. These checks will be accepted if dated within 6 months of the application deadline.
6. All students must obtain and submit a Child Registry Check. This check will be accepted if dated within 3 months of the application deadline.
7. Completion of the Evidence of Community Support section of the Application form on pg. 3 by the community's Health Director/HCC Coordinator. This section provides documentation of community support for the applicant to participate in the training and support to attend the in-person weeks (Maximum of 8 weeks) of the training in the designated location.

Required Documentation:

Failure to submit required documentation within the required time-lines will result in your application being canceled. You must submit the following by the application deadline:

- High School or General Educational Development (GED) - High school or GED transcripts may be submitted by you and must be originals printed on school letterhead, signed by a school official, and sealed with the school seal.
- Police Check (Clearance) of Criminal Record with Vulnerable Sector check- the record must be recent (dated within 6 months of the application deadline).
- Child Abuse Registry Check- the record must be recent (dated within 3 months of the application deadline).
- Immunization and Physical Fitness Form- completed by a licensed physician, nurse (RN) or a nurse practitioner.
- Evidence of Community Support- the Evidence of Community Support section Pg. 3 of the Application form is to be reviewed, completed and signed by the Health Director or Home and Community Care Coordinator.